



**RESERVATION REQUEST FORM**

**Group: IITA Summit 2020**

**Date of Event:** 1/29/20 - 2/10/20

Please indicate room type and rate with an X

| Room Type               | Single/Double Rate | X | Triple Rate | X | Quad Rate | X |
|-------------------------|--------------------|---|-------------|---|-----------|---|
| Traditional Rooms       | \$174.00           |   | \$189.00    |   | \$204.00  |   |
| Studio*                 | \$194.00           |   | \$209.00    |   | \$224.00  |   |
| King One Bedroom Suite* | \$204.00           |   | \$219.00    |   | \$234.00  |   |

\*Based on availability

A specific number of rooms are being held at this rate until Friday, January 10, 2020. After this date, all group requests will be subject to prevailing rate/room type availability. Please make your reservation as soon as possible.

|                           |  |
|---------------------------|--|
| NAME:                     |  |
| COMPANY:                  |  |
| ADDRESS:                  |  |
| CITY, STATE, ZIP, COUNTRY |  |
| PHONE & FAX:              |  |
| E-MAIL:                   |  |
| ARRIVAL & DEPARTURE:      |  |
| NO. OF PEOPLE IN ROOM:    |  |
| NAME OF PERSON SHARING:   |  |
| TYPE OF BEDDING REQUEST:  |  |
| SPECIAL NEEDS:            |  |

To confirm a reservation, a valid VISA, MasterCard, or American Express card must be held on file.

|                     |  |
|---------------------|--|
| NAME ON CARD:       |  |
| CREDIT CARD NUMBER: |  |
| EXPIRATION DATE:    |  |
| SIGNATURE:          |  |

- All rooms are subject to applicable taxes unless attendee provides proof of tax exempt status prior to check-in.
- Group rates will be extended for arrivals three (3) days prior and three (3) days after departure. Pre and post dates are on a space available basis only.
- Group rates may not be combined with any other special offer, package or discount.
- Resort package fee has been **waived** for your group.
- On-site overnight guest parking fee is included with resort package (resort package fee is contracted at [\$0.00] per night, per room for your group. Please note that due to limited parking; only one vehicle per guest room will be permitted to park on property. On-site day guest parking fee is \$15.00 per vehicle; based on availability.
- **Our Cancellation Policy:** Reservations must be cancelled 72 hours prior to arrival date by 4PM or a one night room fee plus applicable tax will be charged.
- **Please Note:** Upon check-in, your card issuing bank will place a hold on your individual debit or credit card for room & tax charges, any applicable resort fees, plus **\$50.00** for incidentals per day for the entire stay. This hold may not be released by the issuing bank for up to ten business days after your departure.

**Return this form to:**

Sirata Beach / Group Reservations, 5300 Gulf Blvd., St. Pete Beach, FL 33706

**Group Reservations: (800) 344-5999 Fax: (727) 363-5165 E-Mail: [groups@sirata.com](mailto:groups@sirata.com)**

[www.Sirata.com](http://www.Sirata.com)